

INFORMATION MEMORANDUM 81-X-2

TO: All OSH Directors, Supervisors and Field Personnel

FROM: William M. Lybrand

SUBJECT: Employee Complaints; Alleged Violations at Worksites other than Employer

DATE: May 1, 1981

Upon receipt of complaints which allege violations of safety or health regulations at a worksite of another employer, (i.e. trucker complaining of violations at place where he makes deliveries), the following will apply:

1. If the complaint is determined to be imminent danger, an investigation will be conducted within 24 hours.
2. If the complainant alleges unsafe working conditions at a place of business, which is outside the State of South Carolina, the complaining party is to be noticed in writing, that the complaint has been referred to the party, State or Federal, having jurisdiction.
3. If the complainant alleges unsafe working conditions at a place of business within South Carolina, and such place of business is not his regular place of employment, the complaining party will be notified that the complaint is considered to be informal in that he is not an employee of the company and no inspection can be conducted. Also a letter will be sent to the company requesting voluntary correction of the hazard(s). A copy of this letter will be included with the letter to the complainant.
4. Upon receipt of response from the affected company and if abatement of the hazard(s) is considered adequate, a copy of this response will be sent to the complaining party and the case closed.

This memorandum is effective immediately and will remain in effect until cancelled or superseded.