



S.C. Department of Labor, Licensing and Regulation  
Office of OSHA Voluntary Programs  
121 Executive Center Drive, Congaree Building  
Columbia, S.C. 29210  
Office: 803-896-7744; Fax: 803-896-7750

## Office of Voluntary Programs (OVP) Consultation Request Form

OVP consultation services are offered to Public and Private employers and is a free and confidential service. Our goal is to help employers become compliant with OSHA Standards and provide a safe work environment for all employees.

Today's Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

Site Address: \_\_\_\_\_

Name & Title of Person Making Request: \_\_\_\_\_

Signature of Person Making Request: \_\_\_\_\_

E-Mail Address of Person Making Request: \_\_\_\_\_

Phone Number of Person Making Request: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Total Number of Employees in the Company: \_\_\_\_\_ Employees on Site: \_\_\_\_\_

Company NAICS or SIC Code: \_\_\_\_\_

(If Different Than Above)

Name & Title of the on Site Contact: \_\_\_\_\_

Phone Number of on Site Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Please check service desired (check all that apply)

\_\_\_\_\_ Construction Consultation

\_\_\_\_\_ General Industry Safety Consultation

\_\_\_\_\_ General Industry Health Consultation

\_\_\_\_\_ Other

Have you used our consultation services before? \_\_\_\_\_ Yes \_\_\_\_\_ No

Please send this form by fax to 803-896-7750. Due to the work schedules of the consultants, you can typically expect to receive a response from this office within 10 business days. Thank you for your interest in OVP programs.

**FAX ATTENTION TO:** Harvey Jessup, Program Manager  
Fax: 803-896-7750